

**Final Year B.SC. (NURSING) (2007 COURSE) : SUMMER - 2019**  
**SUBJECT: MANAGEMENT OF NURSING SERVICE & EDUCATION**

Day: Wednesday  
Date: 24/04/2019

**S-2019-4341**

Time: 10.00 A.M. TO 01.00 P.M.  
Max. Marks: 75

**N.B.:**

- 1) All questions are **COMPULSORY**.
- 2) Figures to the **RIGHT** indicate full marks.
- 3) Answers to both the sections should be written in **SEPARATE** answer book.

**SECTION-I**

**Q.1** Short Answer Questions: (Any **FIVE**) **(10)**

- a) Define Leadership
- b) List down qualities of a nurse manager
- c) What is the mission of planning
- d) Define recruitment
- e) What are the various ways to retain staff
- f) Define administration
- g) Define Bench marking

**Q.2** Write short notes on: (Any **FOUR**) **(16)**

- a) Functions of management
- b) Types of records maintained in a ward
- c) Problems faced in emergency unit
- d) Role of a nurse manager in human resource department
- e) PERT
- f) Quality assurance model

**Q.3** Long Answer Questions: (ANY **ONE**) **(12)**

You are working as an in-service coordinator in the hospital.

- a) Define in-service program **(02)**
- b) Discuss the importance of in-service education program **(02)**
- c) What is the difference between in-service and continuing education **(04)**
- d) How will you plan for an in-service program **(04)**

**OR**

**Q.3** As a director you are planning to start an oncology ward in the hospital:

- a) Define planning **(01)**
- b) Write in detail various steps of planning **(04)**
- c) List the advantages of planning **(03)**
- d) Explain the characteristics of planning **(04)**

**P. T. O.**

**SECTION-II**

- Q.4** Short Answer Questions: (**ANY FIVE**) **(10)**
- a) Define Accreditation
  - b) What is performance appraisal
  - c) Define collective Bargaining
  - d) Define Budgeting
  - e) What are the principles of adult learning
  - f) Define Mentorship
  - g) Different factors influencing on communication
- Q.5** Write short notes on: (**ANY FOUR**) **(16)**
- a) TNAI
  - b) Job responsibilities of ward in-charge
  - c) Elaborate the management of conflicts
  - d) Legal aspects in nursing services
  - e) Performance appraisal and its uses
  - f) Purposes of staffing
- Q.6** Long Answer Questions: (**ANY ONE**) **(11)**
- a) Define Hospital **(01)**
  - b) Write down the functions of hospital **(05)**
  - c) Medical ward of a hospital has 60 patients and 10 staff --  
Plan the duty roster for a week **(05)**
- OR**
- Q.6**
- a) Define supervision **(01)**
  - b) Write down the principles of supervision? **(05)**
  - c) Which factors are responsible for effective supervision? **(05)**

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