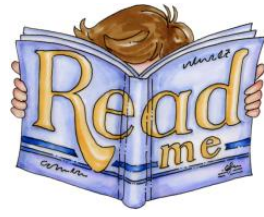


BHARATI VIDYAPEETH DEEMED UNIVERSITY

COLLEGE OF NURSING, PUNE 43

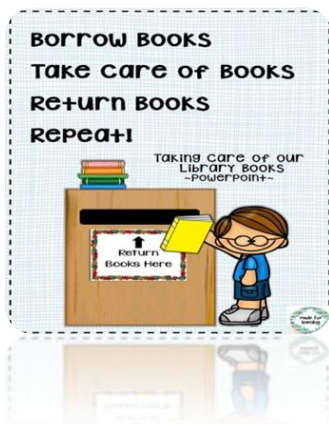
RULES AND REGULATIONS OF LIBRARY



- ❖ Library will be open from 9:00am-6:00pm Monday-Friday and 9:00am-5:00pm on Saturday, students can utilize the library at this timings.
- ❖ Two entry cards have been issued to each batch, which will be rotated among the students for issuing the books /journals/researches.
- ❖ Four copies of photographs (in uniform) should be given for identity card.
- ❖ Every year the students has to renew his/her identity card .
- ❖ Students should keep their identity card with them. Student will have to show his/her identity card to librarian on demand.
- ❖ No student can take books on any other student's card.



- ❖ Reference books are not allowed to be taken home.
- ❖ If the student fails to submit or loss of card, he/she will pay a fine of 100 Rupees per card.
- ❖ The student can keep the library book for 1 week only.
- ❖ If the student fails to replace the book in 1 week, a fine of Rs.2/day will be charged.
- ❖ For the loss of library books the person has to pay 1^{1/2} amount of the book to be paid or replace with a new book.
- ❖ Visitors are not allowed inside library, for staff as well as students.
- ❖ Students must keep their bags outside library before entering and if any valuable things are lost, it is their own responsibility.
- ❖ After the completion of the course the student must replace the identity card to the librarian for clearance.



- ❖ Students should not write anything on the books issued from the library and should not fold any pages.
- ❖ The chairs should be replaced properly after using in the reading room.
- ❖ If any student is found misusing internet other than the academic purpose like Facebook, Twitter, checking personal email etc. they will be fined Rs. 500/-
- ❖ The students should shutdown their computer after usage.
- ❖ Using mobiles inside the library is not allowed and if anyone found using mobile, will be fined Rs. 100/-.
- ❖ Silence must be maintained inside the library and if anyone found making noise they will be fined Rs. 100/-.
- ❖ After the completion of the course the student must replace the identity card to the librarian for clearance .



“Rules can be revised”